

Southwest Winter Season Kick-Off Meeting

November 30, 2022

6pm

Southwest Region Leadership

Dori McGovern

Cheyenne Baird

Katherine Harbour

Special Olympics

Washington





HELLO
·A·N·D·
Welcome

Agenda



- Quick Resources
- Southwest Leadership
- Season Paperwork Communication
- Form Walk-through
- COVID Protocol Updates
- Additional Region Paperwork
- Winter Season Timeline
- Regional Competition Dates
- State Advancement by Sport
- Sports Specific Coaches Meeting
- Questions

Quick Resources



SW Region
Website
Page

Registration
Portal

Winter
Registration
Packet

Southwest Leadership



Dori

- Handles the "On the Field" responsibilities
- Organizes competitions
- Processes Final Registration and enters individuals into events
- Implements Regional Competitions

Cheyenne

- Handles the "Off the Field" responsibilities
- Processes facility, transportation, and financial requests for programs
- **Assists programs with registration throughout the season.**
- **Communicates with programs regarding missing participate paperwork**
- Provides communication and assists with structure for programs

Katherine

- Processes registrations
- Ensures registrations and paperwork is complete
- Sends out Final Registration to programs after they submit Pre-Season Registration.

Season Paperwork Communication



Katherine

Will send out Final Registration AND programs first credential list AFTER programs submit Pre-Season Reg.

Will process all paperwork is submitted into the portal for the Southwest Region.

Cheyenne

Will be the point of contact for programs regarding all Individual Forms.

Will be reaching out to programs regarding incomplete paperwork that was submitted.

Can provide programs with updates regarding their program's percentage of credentialed.

Dori

Will be processing program's Final Registration.

Will be program's point of contact regarding all competitions for the season (sub, regional, State)

Form Walk-through



Forms for ALL Person Types

- Communicable Disease/COVID Form bit.ly/SOWA-C19Waiver – *one time*

ATHLETE Registration Form (Medical)

- Athlete Registration Form (5 pages) bit.ly/SOWA-ARF -3-year expiration
- Please use the 2017 or older version of this form.

UNIFIED PARTNER Form

- Unified Partner Registration Form (2 pages) bit.ly/SOWA-UP -3-year expiration
- Background Check bit.ly/SOWA-BCG -3-year expiration
 - ▶ *All Non-Unified Champion Schools Unified Partners over 18.*

The forms and certifications needed for any COACHING Person Type:

- Background Check bit.ly/SOWA-BCG -3-year expiration
- Protective Behaviors bit.ly/SOWA-PBQ -3-year expiration
- Concussions in Sports bit.ly/SO-Learn -3-year expiration
- Sport Specific Trainings-*Head Coach Only- Scheduled seasonally as needed*

The forms and certifications needed for any VOLUNTEER, CHAPERONE, PARENT or CAREGIVER:

- Background Check bit.ly/SOWA-BCG -3-year expiration
- Protective Behaviors bit.ly/SOWA-PBQ -3-year expiration

Form Walk-through: Auditing



Common reasons forms are returned for review

- **Forms submitted via email**
- **Missing Information**
 - Dates on signature pages and/or the medical exam
 - Contact information and/or Emergency contact information
 - i.e., Phone number
 - Pages included in packet; including but not limited to the medical exam
 - Date of birth
 - Medical Exam page missing doctor information
 - i.e., Name, Exam Date, Signature, or License number
 - Medical Exam is missing check marks for spinal cord compression/ Athlete Clearance to Participate.
- **Outdated Forms**
 - Forms older than the 2017 version are considered outdated and will no longer be accepted.
- **Expired Medical Exams**
 - Forms dated more than 3 years before the last date of the season an athlete is participating in are considered expired.
- **None Special Olympics Washington Forms**
- **Ineligible Identifying Information** i.e., Full name on Code of Conduct or Covid Waiver
- **Low Image Quality**

COVID Protocols Updates



- **COVID WAIVER:**

- As of December 1st, 2022, Athletes, Unified Partners, Coaches, Chaperones, Program Coordinators, and rostered individuals will no longer need to complete the 'Covid Code of Conduct' form.
- All persons listed on team or program rosters including Coaches, Chaperones, Athletes and Unified Partners will still need to complete the *Communicable Disease/Covid Waiver*. This form does not expire and waivers previously accepted will continue to be valid.

- **COVID SCREENINGS AT PRACTICES & EVENTS**

- We will no longer require teams to perform Covid Screenings upon arrival at practices, events, and competitions.

- **COMPETING IN MORE THAN ONE SPORT:**

- The policy outlined in the return to activities material restricting athletes to one sport per season has been lifted. Athletes will now be allowed to compete in more than one sport per season, but no more than two (2) sports per season, to include one Individual and one team sport.
- Should an athlete choose to compete in an individual sport and a team sport, the athlete may only advance the 'Team Sport' (ie. Basketball and Cheerleading).



Additional Regional Paperwork



Transportation Requests

- First Email Cheyenne a quote
- Quote from the bus company
- Estimated gas cost for private vehicle
- How many vans rented from Enterprise
- After quote is approved, email invoice to Cheyenne to be paid



Facility Contracts/ Insurance

- Email Cheyenne contract
- I have a general insurance letter, but I need to know if they want someone listed as additionally insured. If they do, I need that information if not listed in the contract to write up a COI.
- Facility contracts need to be signed by Cheyenne and not Area Directors or Program Coordinators.

Chris Pratt Fund

- Apply each season if you have:
- A new team starting up
- Have needs for an existing program

Winter Season Registration Timeline



- Start of Winter Season – **November 22**
- Pre-season Registration – **DUE TOMORROW December 1**
- Individual Forms Due – **January 10**
 - ▶ Please be submitting Individual Forms as you receive them, do not wait to submit them all on the due date.
- Final Event Registration Due – **BY SPORT**
 - ▶ Basketball – January 10
 - ▶ Alpine & Snowboard – January 17
 - ▶ Cheerleading – January 17
 - ▶ Figure Skating & Speed Skating – January 17



Southwest Sub-Regionals



Southwest Sub Regional Basketball Competition – Bremerton, WA

Areas Invited → Peninsula & Pierce County
All Gold Medals Advance (numbers dependent)



Southwest Sub Regional Basketball Competition – Olympia, WA

Areas Invited → Capital & Columbia River
All Gold Medals Advance (numbers dependent)



All programs must compete at the Sub Regional level AND qualify in order to compete at the Regional level.



Competition Dates & Locations will be announced by December 16 by the Southwest Leadership Team

Southwest Regionals



Westside Alpine Ski & Snowboarding

February 4th

The Summit at Snoqualmie

If you qualify for housing,
please submit your form to
Dori by January 17th



Southwest Basketball Regionals

February 11 or 12 (determined by 12/16)

Olympia WA

If you qualify for housing, please submit
your form to Dori by February 1st

State Advancement



Alpine Ski & Snowboard – To Be Announced



Figure & Speed Skating – 100%



Cheerleading – 100%



Basketball – To Be Announced

Sports Coaches Meeting



Please be on the look out for these sport specific coaches' meetings listed in my weekly *Southwest Region Season Updates* email.

These meetings dates will also be posted on the Southwest Region Webpage.



Any
Questions?

Reach out if you need anything!



**Thank
you!**