

Bank of America



2018 FALL SEASON

Start of the season is **Aug. 20th**

SPECIAL OLYMPICS WASHINGTON

Southwest Region Fall Events and Programs

Special Olympics



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Southwest Region Webpage

The Southwest Region has our very own webpage. Follow this [link](#) for all region specific info; Tournament dates, schedules, and general info!



PRE-SEASON REGISTRATION INFORMATION & DEADLINES

Pre-Season Registration Due: Tuesday Sept. 18th, 2018

Please submit the Pre-season registration and Transportation request to your *Area Director*.

- Pre-season form- This is not your team's Final registration. This roster is used by SOWA to start running names through our database so that we can verify if athlete/partner paperwork is current or not. If there is question as to if an individual will be participating this season, list them on this roster just in case. Athletes and partners are not eligible to participate until they have a current AFP or UP form!
- Transportation Request- Each team/program is responsible to arrange their own transportation to practices and tournaments. If you need to utilize any area/program funds for transportation to any Summer event, a transportation request form and a quote must be submitted by the pre-season registration deadline. This includes, but is not limited to: busses and rental cars (Enterprise, Budget, etc.). It is best to project that you will attend all events (so transportation for sub-regionals, regionals and state competitions). You must then receive an approval from SOWA with an associated PO before booking with the rental company. Otherwise, the expense will not be paid by SOWA or area funds. Busing companies will be responsible to arrange housing for their driver(s).
- Facility Use Contract- Please verify if your venue requires a Facility use contract or not. If so, please send your Area Director an un-signed contract that has all of the times, dates, and locations you will be requiring for practices. Please also provide the facility point-of-contact's name, title, email, phone number, and address. The facility will provide the blank contract if required! *Leave the contact information section blank!*

REGISTRATION PAPERWORK AND RESOURCES:

- You may find registration paperwork, trainings, and recourses on the [Coaches Recourses Page!](#)

NOTES:

- All registrations are due no later than the referenced date, or date set by the *Area Director*.
- New or updated copies of athlete's AFP (Application for Participation), and Unified Partner's (Unified Partner Release) forms must be submitted before they are eligible to participate.
- An athlete, or unified partner will not be allowed to compete if the registration criteria (i.e. current/ complete AFP or Partner Release Form, and registration deadline) have not been met.



FINAL REGISTRATION INFORMATION & DEADLINES

- Please submit your Final registration to your *Admin Coordinator* or *Area Director*.
- *Area Directors* may adjust the due date for their Area in order to meet the deadline listed below!

Bowling & Gymnastics: (DUE Tuesday, Oct 9th, 2018)

- [Individual Sports Entry Form](#)- Must be completed for anyone wanting to compete in Bowling or Gymnastics. Each individual needs to have a code listing which event they will be competing in.
- Please refer to the *Codes Packet* for further registration requirements.

Flag Football & Volleyball: (DUE Tuesday, Nov 13th, 2018)

- Both Flag Football and Volleyball must submit the [Team Cover Sheet](#) along with their *Team rating form* and *Individual Rating form*.
- [Team Flag Football](#) – Submit the [Flag Football Team Rating form](#). The [Individual Rating form](#) will help you assess each individual's skill level. (*The Individual Rating form does not need to be submitted with your final registration*). This roster cannot be altered without the consent of the Tournament Director once submitted!
 - [Individual Flag Football Skills Competition](#)- Must submit the [Individual Sports Entry Form](#) and have a qualifying score listed. Please use the [Individual Skills Score Sheet](#) to determine the athlete's qualifying score. (*The Individual Score Sheet does not need to be submitted with your final registration*).
- [Team Volleyball](#) – Submit the [Volleyball Team Rating form](#). The [Individual Rating form](#) will help you assess each individual's skill level. (*The Individual Rating form does not need to be submitted with your final registration*). This roster cannot be altered without the consent of the Tournament Director once submitted!
 - [Individual Volleyball Skills Competition](#)- Must submit the [Individual Sports Entry Form](#) and have a qualifying score listed. Please use the [Individual Skills Score Sheet](#) to determine the athlete's qualifying score. (*The Individual Score Sheet does not need to be submitted with your final registration*).
- [Download](#) the UP (*Unified Partner Release*) form. (Due prior, or with final registration)
- [Download](#) the AFP (*Application for Participation*) form. (Due prior, or with final registration)
- Please refer to the [Codes Packet](#) for rules & registration specifics per sport.

NOTES:

- All registrations are due no later than the referenced date, or date set by the *Area Director*.
- New or updated copies of athlete's AFP (Application for Participation), and Unified Partner's (Unified Partner Release) forms must be submitted before they are eligible to participate.
- An athlete, or unified partner will not be allowed to compete if the registration criteria (i.e. current/ complete AFP or Partner Release Form, and registration deadline) have not been met.



Volunteer Registration

Special Olympic Washington Volunteers are fundamental to every program and event across the state. Volunteer opportunities range from coaching and program management positions to event volunteers. There is a place for everyone!

Volunteers are required to go through further training and a background check process before all Ongoing Volunteer Roles. To volunteer at events, register using the event applications located on the Event Volunteers page.

Please follow this link to sign up as on Ongoing Volunteer:

<https://sowa-volunteerapp-site.my-trs.com/>

It's is vital that ALL volunteers are properly trained and feel equipped to execute the responsibility required of their position. Please take the time to review the information on the [Volunteer Resources Page](#).

Already registered but need to renew your [WSP Background Check](#)? Please fill out the form and submit it to the contacts listed at the top of the form.



Athlete Leadership [Webpage](#)

Team Captains

Having an athlete serve as the captain for their team will help promote leadership amongst athletes and improve team training and competition between sporting teams. Captainship helps prepare athletes for other leadership opportunities such as coaching, mentoring, ambassadorship and volunteering.

Definition of a Team Captain- A team leader, either appointed or voted on, that is a member of a sports team. This person works to inspire teammates and help create a supportive community in every Special Olympics event they attend.

Potential Responsibilities:

- Leads team meetings
- Helps coach technique
- Athlete representative on team decisions
- Motivational/team cheer leader
- Obtains input from team
- Promotes leadership amongst teammates

Qualities of a Team Captain-

- Hard Worker
- Encouraging to others
- Trustworthy
- Respects others
- Passionate
- Communicates effectively

How are team captains identified?

Captains are usually identified through a team election process while coaches input may be required in some situations. Captains serve for the length of one season and each team should elect a new captain at the end of this term. Depending on team dynamics, there may be more than one captain per team.

“One of the main things [our captains] do is set up phone trees and make calls to team members and families. They do a lot of communication for the program which is a huge thing and saves us valuable time. I use their help as much as I can.”

-Santee Brock, *Head Coach, Ski Hawks*

“I went to the coach and let them know that we were independent and knew how to do things without our parents being present. So we helped with a lot of things like accounting for athletes and helping practice events.”

-Candace Madison, *Team Captain North Sound Stars*



BASIC TRAINING FOR COACHES

Coaches are required to complete a series of basic online trainings to qualify as a member of Coaching Staff.

There are three levels of coaching which will need to complete Trainings:

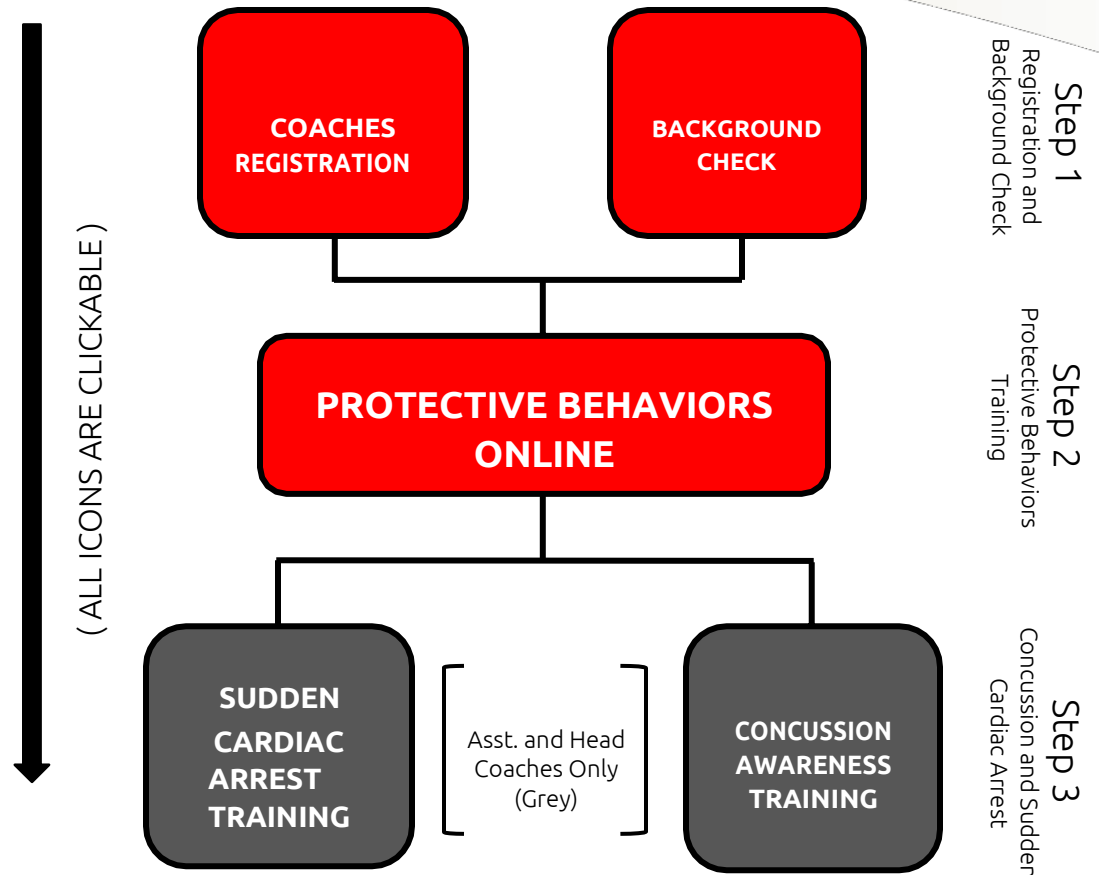
- Sports Volunteer (Chaperone, Team Parent, Team Manager, etc.)
- Assistant Coach
- Head Coach

These positions and subsequent trainings are meant for volunteers who may find themselves in one on one situations with athletes.

Basic Trainings for any of the previously mentioned positions is outlined here.

ONLY ASST. COACHES AND HEAD COACHES MUCH COMPLETE SUDDEN CARDIAC ARREST AND CONCUSSION AWARENESS

Start Here . . .



ALL UNIFIED COACHES AND ASSISTANT COACHES MUST COMPLETE THE ABOVE INCLUDING THE FOLLOWING:

**COACHING UNIFIED
SPORTS COURSE**





Healthy athletes are the best athletes! SOWA teams will have the option to incorporate health into their practices through the Healthy Communities programs. Healthy Communities serves to raise awareness around the issue of health disparities facing people with ID, foster development focused on delivering care to people with ID, and ultimately create communities where Special Olympics athletes and others with ID have the same access to health and wellness resources and can attain the same level of good health as others. Teams who are participating in a program should start no later than September 24th, 2018. Healthy Community programs available for teams this fall are are:



Fit 5 – based on the three simple goals of exercising 5 days per week, eating 5 total fruits and vegetables per day, and drinking 5 water bottles of water per day. Fit 5 provides tips and information to lead a healthy lifestyle through physical activity, nutrition, and hydration. Fit 5 can be lead or co-led by SOWA coaches, athletes, and unified partners.



SOfit – an Unified approach to wellness, which pairs athletes with a Unified Partner, with the primary goal of the program being to guide, educate and encourage athletes and partners to maintain a healthy lifestyle through increased physical activity and improved daily nutrition. SOfit can be lead or co-lead by SOWA coaches, athletes, and unified partners.

Teams interested in improving their health and bettering their athletic performance should fill out this form: <https://goo.gl/forms/1joLpxc12eORZli72>.

Samantha Thompson
sthompson@sowa.org
(206) 681-9386

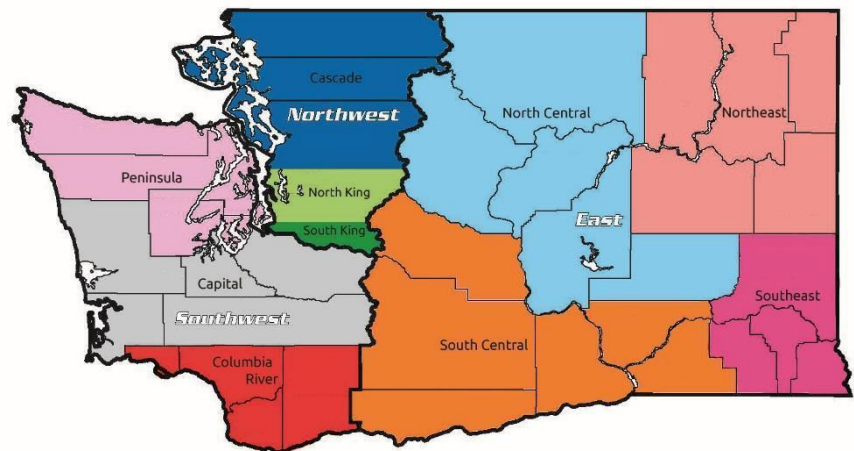


Special Olympics
Washington
Health

MADE POSSIBLE BY **Golisano** FOUNDATION



Southwest Region Contacts:



Olympic Peninsula Area:

Area Director: Justin Kautz
Email: jkautz@sowa.org
Phone: 513-490-4220

Capitol Area:

Area Director: Mark Barker
Email: bballdad11@comcast.net
Phone: 360-791-0742

Columbia River Area:

Area Director: Justin Kautz
Email: jkautz@sowa.org
Phone: 513-490-4220

Sr. Manager of Sports & Competition, SW

Jennifer Palmer
Email: jpalmer@sowa.org
Phone: 206-681-9381

Sr. Manager of Area Services, West

Justin Kautz
Email: jkautz@sowa.org
Phone: 513-490-4220



Area Services

Area Services is continuing to develop and support the Area Directors and the Area Leadership Teams. Many Area Leadership teams are stepping up and filling gaps in administration, fundraising, finances, and other roles. Continue to keep your eyes out for announcements of new roles and people filling these needs. If you have people interested or capable of serving on your Area Leadership Teams, please see [Luke Wall](#) and [Justin Kautz](#).

Please follow your Area Facebook pages for updates and information about your areas!

Finances and Fundraising

In the last two years SOWA has undergone changes on the finances and fundraising of the organization. Starting in 2018, teams/programs are officially responsible for the following program costs: transportation, equipment, facilities, and uniforms. Local Program Coordinators/coaches need to have a plan for programming and understand the expenses that support them. There should be a plan to fundraise to support the expenses for the programming plan. Begin planning NOW accordingly for your spring season expenses and work with your Area Director and/or Area Services Manager to develop an expense and fundraising plan.

Each team is responsible for coming together to help fundraise in their area to support local program costs. SOWA has released a series of resources and tools coaches, Area Directors, and Fundraising Coordinators are able to use to help each area reach its goal. As a state we have transitioned from an annual campaign to a seasonal campaign in an effort to have 100% participation from our athletes, families, volunteers and more. Some athletes may have already met their peer-to-peer goals during the first quarter of the year with Winter Sports, others may continue to fundraise.

Tools to Get Started

- Each area now has its unique donation URL. Teams can create a page specific for your team budget and your spring goal. You can invite others to join your fundraising team to help spread the word. This will provide you with a way to fundraise online and track the money your team raises. Money received offline and marked for your team will be manually entered by SOWA staff. This page can be created at any time – but the area goal found will be updated for Spring on March 30.
- A Coach's Resources guide is available online with information on peer-to-peer fundraising. Redesigned envelopes are available for peer-to-peer fundraising to help empower athletes to be advocates. In addition, you will find resources like pre-written business solicitation letters, webinars on how to fundraise, and more. Visit our area resources page at: <https://www.dropbox.com/sh/qbizdmdmq15iuyv/AABfSzF5AqL0r5apNavAJDwia?dl=0>

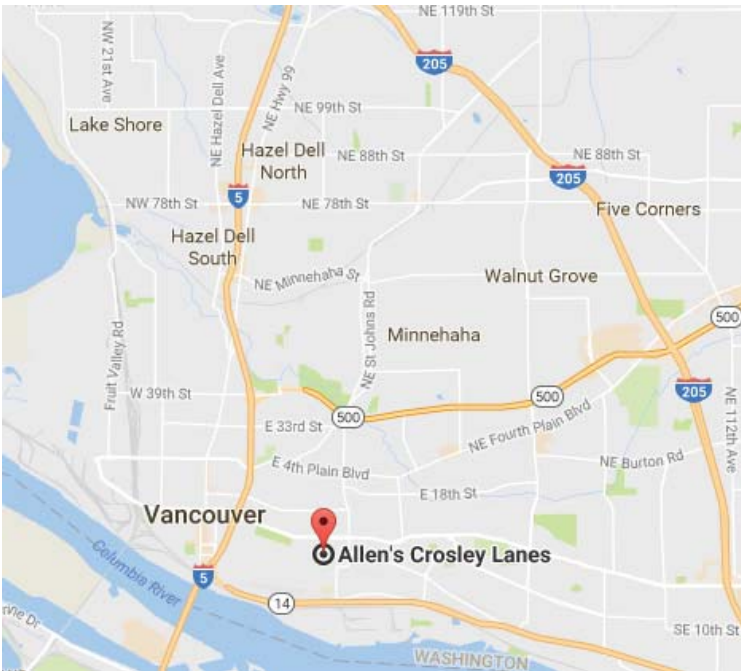
2018 Columbia River Bowling Tournament:



Date: Sunday - October 21st, 2018

Location: Allen's Crosley Lanes - 2400 E Evergreen Blvd, Vancouver, WA 98661

Get directions by clicking [here](#).



Notes:

- Click [here](#) for **Bowling rules**.

Logistics:

Everyone will get to play 2 games. The total score from both games will determine the bowler's, or team's placement. A final schedule with shift times will be released prior to the tournament itself.

Awards will be rolling awards. We will award as each division's games are completed. Receiving a gold medal at regionals does not guarantee advancement to state.

Food and beverages will be available for purchase at the bowling alley's restaurant. SOWA will not be providing food.

Day Schedule

7:45am	Team Check In
8:00am	Coaches Meeting
8:30am	Opening Ceremonies
8:45am - 4:30pm	Bowling Tournament

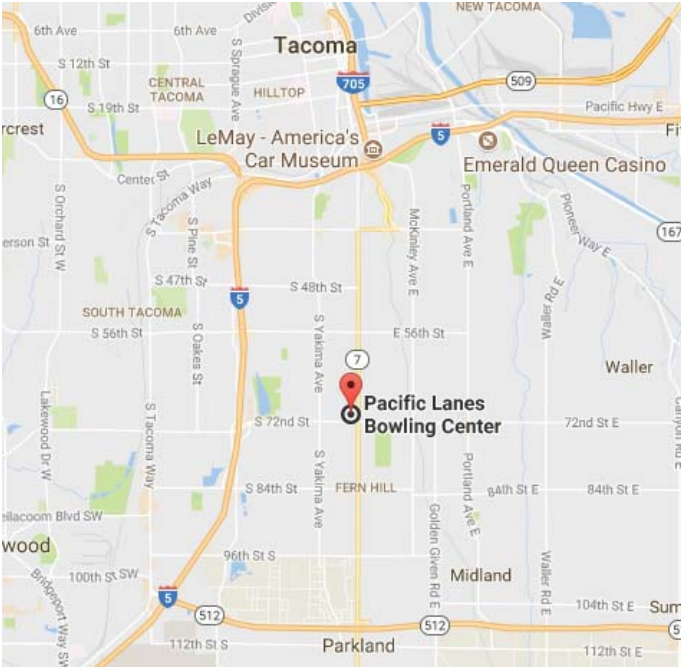
2018 Capital Bowling Tournament - Pacific:



Date: Sunday-October 28th, 2018

Location: Pacific Lanes - 7015 S D St, Tacoma, WA 98408

Get directions by clicking [here](#).



Notes:

- Click [here](#) for **Bowling rules**.

Logistics:

Everyone will get to play 2 games. The total score from both games will determine the bowler's, or team's placement. A final schedule with shift times will be released prior to the tournament itself.

Awards will be rolling awards. We will award as each division's games are completed. Receiving a gold medal at regionals does not guarantee advancement to state.

Food and beverages will be available for purchase at the bowling alley's restaurant. SOWA will not be providing food.

Day Schedule

6:45am	Team Check In
7:00am	Coaches Meeting
7:30am	Opening Ceremonies
7:45am - 3:45pm	Bowling Tournament

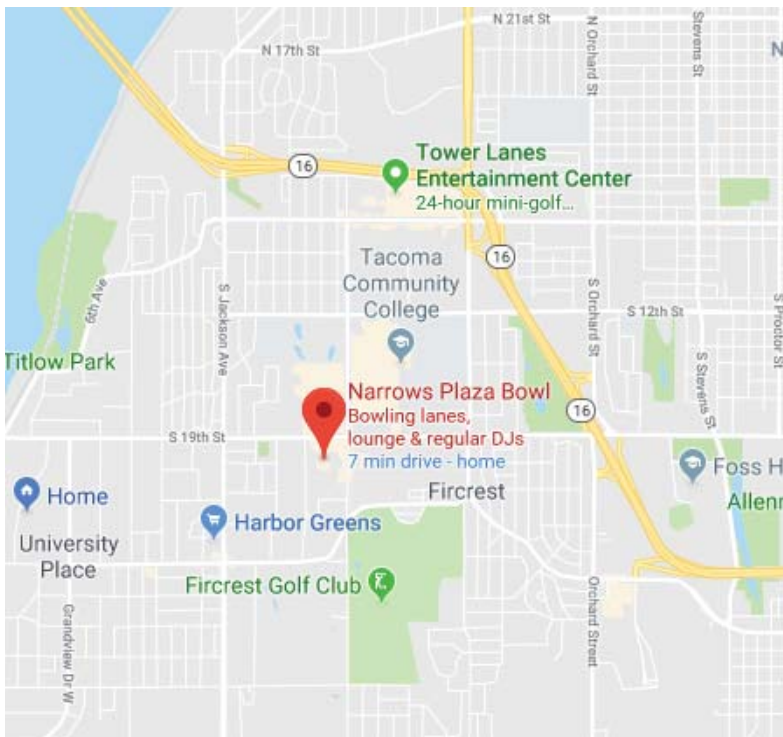
2018 Capital Bowling Tournament - Narrows:



Date: Sunday - October 28th, 2018

Location: Narrows Plaza Bowl - 2200 Mildred St. W, University Place, WA 98466

Get directions by clicking [here](#).



Notes:

- Click [here](#) for **Bowling rules**.

Logistics:

Everyone will get to play 2 games. The total score from both games will determine the bowler's, or team's placement. A final schedule with shift times will be released prior to the tournament itself.

Awards will be rolling awards. We will award as each division's games are completed. Receiving a gold medal at regionals does not guarantee advancement to state.

Food and beverages will be available for purchase at the bowling alley's restaurant. SOWA will not be providing food.

Day Schedule

6:45am	Team Check In
7:00am	Coaches Meeting
7:45-3:45pm	Bowling Tournament

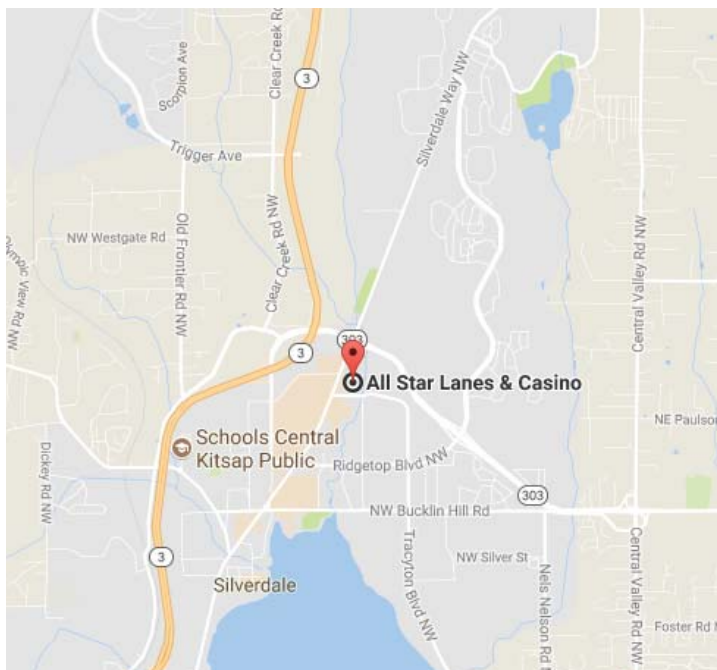
2017 Olympic Peninsula Bowling Tournament:



Date: Sunday - November 4th, 2018

Location: All Star Lanes - 10710 Silverdale Way NW, Silverdale WA 98383

Get directions by clicking [here](#).



Notes:

- Click [here](#) for **Bowling rules**.

Logistics:

Everyone will get to play 2 games. The total score from both games will determine the bowler's, or team's placement. A final schedule with shift times will be released prior to the tournament itself.

Awards will be rolling awards. We will award as each division's games are completed. Receiving a gold medal at regionals does not guarantee advancement to state.

Food and beverages will be available for purchase at the bowling alley's restaurant. SOWA will not be providing food.

Day Schedule

7:45am	Team Check In
8:00am	Coaches Meeting
8:30am	Opening Ceremonies
8:45am - 4:30pm	Bowling Tournament



Coaches Code of Conduct: ([Download Coaches Handbook](#))

Special Olympics Washington is a non-profit organization that sponsors high quality physical fitness training and sports competitions for persons with intellectual disabilities. The primary purpose of this Code of Conduct is to establish a high standard of behavior for coaches to model as well as to ensure the safety and well-being of all athletes involved in training and competition. Coaches are expected to meet the following standards while participating in Special Olympics, whether in transit, during practice, at a competition, or in any associated social activity.

1. Abide by the rules and policies of Special Olympics Washington.
2. Exhibit good sportsmanship and act as role models for Special Olympics Washington.
3. Refrain from and prohibit physical and verbal abuse, profanity and other inappropriate behavior.
4. Refrain from and prohibit the use of alcohol, illegal drugs, and controlled substances. (No smoking/tobacco use in restricted areas.)
5. Guarantee adequate supervision of athletes.
6. Refrain from illegal activities (felonies and misdemeanors), including the possession of harmful weapons.
7. Within 24 hours, notify the Senior Region Manager of any offense in Category "A" of the Athlete Code of Conduct. If a coach does not meet these standards, Special Olympics Washington:
 - Will notify the coach of the undesirable behavior; and
 - May suspend the coach indefinitely; or
 - May expel the coach.

Athlete Code of Conduct ([Download Athlete Handbook](#))

Special Olympics Washington prides itself in sponsoring high quality physical fitness training and sports competitions. The primary purpose of this code of conduct is to establish a high standard of athlete behavior, which will ensure the safety, and well-being of all athletes involved in training and competition. All athletes are expected to abide by the code of conduct and standards of behavior as established by Special Olympics Washington.

Athlete Standards of Behavior

While participating in Special Olympics—whether in transit, during practice, at a competition, or in any associated social activity—athletes are expected to exhibit good sportsmanship and to comply with the following standards of behavior:

Refrain from:

Category A

- Use of alcohol, illegal drugs or any controlled substance.
- Unwanted physical or verbal sexual overtures.
- Physical abuse or any unwelcome physical contact.
- Violent or disruptive behavior.
- Felonies and misdemeanors (or any other illegal or socially unacceptable behavior which seriously disrupts or impedes participation of an athlete or others) and the possession of harmful weapons.



Category B

- Profanity or verbal abuse.
- Tobacco use in restricted areas.
- Frequent unexcused absences.
- Poor personal hygiene.

Athlete Disciplinary Measures

In *Category A*, Special Olympics Washington (defined as State staff) reserves the right to immediately suspend any athlete, pending an investigation of the offense.

In *Category A*, the Staff member will exercise the following progressive disciplinary measures.

1. Verbal warning given to the athlete.
2. Personal meeting with the athlete.
 - a. A parent/guardian or caseworker will accompany athletes under 18. The meeting will be documented in writing with copies distributed to the athlete, Senior Region Manager, State Office, coach's file, and parent/guardian or caseworker.
3. Individual disciplinary action taken.

The action may include suspension or expulsion. In cases of suspension or expulsion, a review may be conducted at the end of the suspension period. In cases of very serious or repeated incidents, permanent expulsion may be required.

In *Category B*, the following progressive disciplinary measures are to be exercised by the coach:

1. Verbal warning given the athlete.
2. Written warning issued to the athlete, with copy to Region Sports & Training Manager.
3. Suspension from practices or competition during the specific sport season.
4. Further action must be referred to the Senior Region Manager or State staff.

The athlete has the right to appeal, with written plan in place, to improve behavior.

Volunteer Code of Conduct [\(Download Volunteer Handbook\)](#)

As a Special Olympics volunteer, I agree that while serving as a volunteer, I will:

1. Provide for the general welfare, health and safety of all Special Olympics athletes and volunteers.
2. Dress and act in an appropriate manner at all times.
3. Follow the established rules and guidelines of Special Olympics and/or any agency involved with Special Olympics.
4. Report any emergencies to the appropriate authorities after first taking immediate action to ensure the health and safety of the participants.
5. Abstain from the consumption or use of all alcohol, tobacco products and illegal substances while involved with any Special Olympics event, competition or training school.
6. Not engage in any inappropriate contact or relationship with athletes, volunteers or other participants of Special Olympics