

Southwest Spring Season Kick-Off Meeting

March 14, 2022

6:30pm

Southwest Region Leadership
Dori McGovern
Cheyenne Baird

Special Olympics
Washington



Welcome to Spring Season!



Meetings Reminders

- This meeting is being recorded
- Please stay muted unless you are asking a question
- Feel free to keep your camera off if you would like

To start, please provide the following information in the chat!

- Name
- Program
- Years of service with Special Olympics



Agenda



- Quick Resources
- Southwest Leadership
- Form Walk-through
- Additional Region Paperwork
- Spring Season Registration Timeline
- Southwest Regional Dates/Locations
- Final Registration → Finalized Delegation Reports
- State Advancement by Sport
- Enhancements for this season!
- Meaningful Competition Recap
- Sports Specific Coaches Meeting
- Important Announcement
- Questions

Quick Resources



SW Region
Website
Page

Registration
Portal

Southwest Leadership



Dori

- Handles the "On the Field" responsibilities
- Organizes competitions
- Processes Final Registration and enters individuals into events
- Sends out Final Delegation Reports/Final Scratch Reports
- Implements Regional Competitions

Cheyenne

- Handles the "Off the Field" responsibilities
- Processes facility, transportation, and financial requests for programs
- Provides communication and assists with structure for programs

Katherine

- Processes registrations
- Ensures registrations and paperwork is complete
- **Assists programs with registration throughout the season.**
- **Communicates with programs regarding missing participate paperwork**
- Sends out Final Registration to programs after they submit Pre-Season Registration.

Form Walk-through



Forms for ALL Person Types

- Communicable Disease/COVID Form bit.ly/SOWA-C19Waiver – *one time*

ATHLETE Registration Form (Medical)

- Athlete Registration Form (5 pages) bit.ly/SOWA-ARF -3-year expiration
- Please use the 2017 or older version of this form.

UNIFIED PARTNER Form

- Unified Partner Registration Form (2 pages) bit.ly/SOWA-UP -3-year expiration
- Background Check bit.ly/SOWA-BCG -3-year expiration
 - ▶ *All Non-Unified Champion Schools Unified Partners over 18.*

The forms and certifications needed for any COACHING Person Type:

- Background Check bit.ly/SOWA-BCG -3-year expiration
- Protective Behaviors bit.ly/SOWA-PBQ -3-year expiration
- Concussions in Sports bit.ly/SO-Learn -3-year expiration
- Sport Specific Trainings- *Head Coach Only- Scheduled seasonally as needed – Currently not offered a this time*

The forms and certifications needed for any VOLUNTEER, CHAPERONE, PARENT or CAREGIVER:

- Background Check bit.ly/SOWA-BCG -3-year expiration
- Protective Behaviors bit.ly/SOWA-PBQ -3-year expiration

Form Walk-through: Auditing



Common reasons forms are returned for review

- Forms submitted via email
- **Missing Information**
 - Dates on signature pages and/or the medical exam
 - Contact information and/or Emergency contact information
 - i.e., Phone number
 - Pages included in packet; including but not limited to the medical exam
 - Date of birth
 - Medical Exam page missing doctor information
 - i.e., Name, Exam Date, Signature, or License number
 - Medical Exam is missing check marks for spinal cord compression/ Athlete Clearance to Participate.
- **Outdated Forms**
 - Forms older than the 2017 version are considered outdated and will no longer be accepted.
- **Expired Medical Exams**
 - Forms dated more than 3 years before the last date of the season an athlete is participating in are considered expired.
- **None Special Olympics Washington Forms**
- **Ineligible Identifying Information** i.e., Full name on Code of Conduct or Covid Waiver
- **Low Image Quality**
 - Forms submitted as pictures will NOT be accepted!

Additional Regional Paperwork



Transportation Requests

- First Email Cheyenne a quote
- Quote from the bus company
- Estimated gas cost for private vehicle
- How many vans rented from Enterprise
- After quote is approved, email invoice to Cheyenne to be paid



Facility Contracts/ Insurance

- Email Cheyenne contract
- I have a general insurance letter, but I need to know if they want someone listed as additionally insured. If they do, I need that information if not listed in the contract to write up a COI.
- Facility contracts need to be signed by Cheyenne and not Program Coordinators.

Chris Pratt Fund

- Apply each season if you have:
- A new team starting up
- Have needs for an existing program

Spring Season Registration Timeline



- Start of Spring Season – **March 6**
- Pre-season Rosters – **DUE TODAY by Midnight**,
as of this meeting only 50% have been submitted
- Individual Forms & Final Event Registration –
Due BY SPORT →
 - Swimming, Athletics & Soccer: Due April 3
 - Powerlifting and Cycling (still submit registration): Due April 17
- State Games Registration – **May 25**
- Spring State Games – **June 9-11**



*Turn in missing paperwork NOW! This allows more time for our team to audit and send back incomplete/incorrect forms to programs.

Southwest Regional Events



Southwest Swimming Regionals

Saturday, April 22

King County Aquatics Center (KCAC), Federal Way, WA



Southwest Athletics Regionals

Sunday, April 30

Mt. Tahoma High School, Tacoma, WA



Southwest Soccer Regionals

Sunday, April 30

Mt. Tahoma High School, Tacoma, WA

*5 side Soccer (traditional/unified) & Individual Skills – max roster of 10



Westside Powerlifting Regionals

Saturday, May 20

Washington Athletic Club (WAC), Seattle, WA

If your team will need housing, please email Dori ASAP. We will be enforcing the 4:1 ratio for housing at the WAC.



Final Registration → Finalized Delegation Reports

Final Registration & Individual Forms Due → by Sport

- Swimming, Athletics & Soccer: Due April 3
- Powerlifting & Cycling: Due April 17

Within a 3-5 business days, programs will receive a final list of who is NOT credentialed by this point.

First Draft of Delegation Reports (will included who has been SCRATCHED), please review the following →

- Names (correct spellings)
- Gender (for Athletics/Swimming/Powerlifting divisioning)
- Correct Events (teams/BSAT scores for Soccer or listed competing events with qual. scores for Athletics/Swimming/Powerlifting)

Programs will have 2-3 business days to provide any edits to their delegation report to the Region Manager, before it becomes FINALIZED. Once finalized, NO edits, changes or additions can be made (*especially onsite on event day*)

State Advancement By Sport



Swimming

70-80% Advance from Regionals



Athletics

70-80% Advance from Regionals



Soccer

70-80% Advance from Regionals



Powerlifting

100% Advance from Regionals



Cycling

Will not be offered at Spring State Games this year.
More information to come from Madison & Tyler
regarding plans for growing the sport to offer it again
in the future.

Enhancements for Spring Season



Protest Forms

- Double sided, with instructions and guidelines provided

Deck/Track Pass Requests

- Teams will be provided a form to fill out when requesting the Deck/Track Passes. **Anyone with these passes must be credentialed by the April 3 deadline.**

Meaningful Competition Recap



Keys Points of Emphasis for Coaches

- *Everyone* should be provided the opportunity to play, regardless of score or division
- Coach the *fundamentals* of the sport, not just to win
- Coaches should be setting the proper example of *good sportsmanship*.

Sports Coaches Meeting



Swimming

- April 13th 6:30-7:30pm
- <https://us02web.zoom.us/j/84850884198>



Soccer

- April 18th 6:30-7:30pm
- <https://us02web.zoom.us/j/89010429872>
- Divisioning for 5-aside teams will be open for discussion



Athletics

- April 21st 6:30-7:30pm
- <https://us02web.zoom.us/j/84142563052>



Powerlifting

- Meeting will be hosted by Tyler and Amy
- A series of meetings will be offered for Powerlifting, those invites will come from Tyler Bjork.

Important Announcement!!



Dori's last day before starting maternity leave is April 28th!



All Spring/Summer Events will be overseen by Tyler Bjork. After Dori's last day, all competition related communication will come from Tyler.

Cheyenne Baird will continue to support with region-based communication during this time.

Question & Answer – *From the meeting*



Q: If an athlete doesn't have a current medical on file, are they allowed to still practice until they submit one? A: *No, we require all athletes to have current medicals on file before they practice with a program.*

Q: We have athletes who would like to have their Preferred Name listed on the delegation reports/credentials instead of their Legal Name, is that possible? A: *Due to how our information processing system works, legal names will always show up first on any of the reports we pull for a program. However, this is definitely something we can look at changing for the future.*

Q: When it comes to the delegation reports, is it possible to have them organized in Alpha or Team order and not alphabetical? A: *Currently our information processing system does not allow us to filter this way due to how we request programs to submit their final registration.*

Q: How does a program qualify for housing at a regional or state competition? A: *Programs that are further than 60 miles from the competition venue to qualify for housing. For regional competitions, it is an option if budget allows.*

Q: For athletics, is it possible for an "Open Pit" schedule? A: *This season that may not be a possibility, however we can propose that to our head GMT for Athletics to see if it is something we can do.*

Q: Are walking athletes allowed to participate in relays as walkers? Without being disqualified for walking? A: *Technically yes, however we are looking at providing walking relay opportunities this season, more to come on this!*

Reach out if you need anything!



**Thank
you!**