



### **Unified Schools Coordinator (Contracted Position)** **2<sup>nd</sup> Half of 2020-2021 School Year**

#### **Overview**

The position of the Area Unified School's Coordinator, plays an essential role in developing and implementing Special Olympics Washington Unified Champion Schools programs and its components in schools within an Area. Specifically, this is a leadership position which will recruit, educate, and mentor school personnel to develop and implement Special Olympics components in schools, as well as, transition and connect school athletes/partner to community-based programming.

#### **Qualifications**

The desire and enthusiasm to support the Area to the best of their abilities. Experience and knowledge in working with school districts and inclusive communities, as well as interpersonal and communication skills. The School's Coordinator must be a registered Class A volunteer.

#### **Primary Responsibilities:**

1. **Connect and communicate with potential** NEW Special Olympics Unified Champion Schools and school specific liaisons in K-12 and/or college\*
2. **Work with schools to understand the three Unified Fitness Models\*- Implementation is a plus!**
3. Support local Unified Schools through meetings, emails, and webinars
4. **Work with UCS Director and other Area UCS Coordinators to implement a Virtual Statewide Transition Event in June** to connect the school's programs to community-based programs
5. **Support the UCS Director in the implementation of the State-Wide Virtual Youth Summit in May**
6. Track the number of students that transition from HS to community programming
7. Communicate and follow-up with school Liaisons on reports, activities, and paperwork
8. Collect local stories on Unified Schools programming
9. Participate in monthly Area Leadership Team meetings
10. Successfully complete other duties as assigned.

**\*Asterisk\*:** Numbers vary depending on current Unified Schools within Area. See table.

**Time Commitment:** The number of hours per week depends on the size and involvement level of the Area.

**Work Location:** The School's Coordinator may work out of their home, workplace office, classroom, or other facility as they deem appropriate.

**Base Contracted Amount:**

<b># of Current UCS Schools in Area</b>	<b>Base Pay Amount</b>	<b># of Required New Schools to develop relationship with *</b>	<b># of school to learn about Implementing Unified Fitness*</b>
0-15	\$1000	1	1
16-30	\$1500	2	1
31-45	\$2000	3	2

**Additional Pay Opportunities:**

<b>Amount</b>	<b>Activity</b>
\$100	<b>New School Onboarded (max of 5)</b> <small>(New School metrics must be met prior to receiving bonus)</small>
\$100	<b>Additional School Implementing Unified Fitness (max 3)</b> <small>(Unified Fitness metrics must be met prior to receiving bonus)</small>
\$300	<b>Development of a New College Program (max 1)</b> <small>(bonus is above and beyond new school requirement and must include Unified Sports)</small>

**Benefits:** Serving as School’s Coordinator for an Area allows opportunities for developing marketable job skills, creating personal and professional relationships, directing your own volunteer time, making a tangible difference in the lives of individuals with intellectual disabilities, and more.

**To apply, please complete the form at this link:** <https://forms.gle/xhPdVvzXH1M7KGau5>