SCHEDULE OF EVENTS

Friday, February 28th

11:00am – 12:00pm  Alpine & Snowboarding Check-in  Mission Ridge
1:00pm – 3:00pm  Alpine & Snowboarding Preliminary Rounds  Mission Ridge
5:00pm – 6:00pm  Alpine, Snowboarding, Cross Country Dinner  Wenatchee Convention Center
5:45pm – 8:30pm  Basketball, Skating, Cheerleading, Snowshoeing Check-in  Town Toyota Center
7:00pm – 8:30pm  Opening Ceremonies  Town Toyota Center

Saturday, February 29th

9:00am – 5:00pm  Basketball Team Competition  East & West Wenatchee Schools
11:00am – 1:00pm  Basketball Lunches Served  East & West Wenatchee Schools
9:00am – 4:00pm  Basketball Ind. & Team Skills Competition  Clovis Point Intermediate School
11:00am – 5:00pm  Basketball Awards  Foothills Middle School
9:30am – 11:45am  (ALP & SB) Giant Slalom Competition  Mission Ridge
10:00am – 11:00am  Mission Ridge
12:00pm – 1:00pm  (ALP & SB) Glide & 10Meter Walk Competition  Mission Ridge
12:00pm – 1:00pm  (ALP & SB) Lunch Break  Mission Ridge
12:00pm – 1:00pm  (ALP & SB) Giant Slalom Awards  Mission Ridge
1:00pm – 2:00pm  (ALP & SB) Downhill/Super G Competition  Mission Ridge
2:30pm – 3:30pm  (ALP & SB) Downhill/Super G Awards  Mission Ridge

8:30am – 11:30am  Speed Skating Competition  Town Toyota Center
11:30am – 12:30pm  Skating Lunches Served  Town Toyota Center
1:30pm – 2:30pm  Figure Skating Competition  Town Toyota Center
2:45pm – 3:30pm  Speed Skating Competition (If needed)  Town Toyota Center
3:30pm – 4:30pm  Speed & Figure Skating Awards  Town Toyota Center
10:00am – 2:00pm  Cheerleading Competition  Wenatchee Convention Center
11:00am – 1:00pm  Cheerleading Lunches Served  Wenatchee Convention Center
2:00pm – 2:30pm  Cheerleading Awards  Wenatchee Convention Center
SCHEDULE OF EVENTS

Saturday, February 29th

4:00pm – 7:00pm       Olympic Town       Wenatchee Convention Center
4:00pm – 7:00pm       Hair Fair       Wenatchee Convention Center
5:00pm – 9:00pm       Healthy Athletes      Wenatchee Convention Center
5:00pm – 7:00pm       Victory Dinner       Wenatchee Convention Center
7:30pm – 9:30pm       Victory Dance       Wenatchee Convention Center
7:00pm – 9:30pm       Athlete & Family Lounge  Wenatchee Convention Center
8:00pm – 9:30pm       Movie       Wenatchee Convention Center

Sunday, March 1st

9:00am – 4:00pm       Basketball Team Competition       East & West Wenatchee Schools
11:00am – 1:00pm       Basketball Lunches Served       East & West Wenatchee Schools
10:00am – 4:00pm       Basketball Awards       Foothills Middle School

9:30am – 11:45am       (ALP & SB) Slalom Competition       Mission Ridge
12:00am – 1:00pm       (ALP & SB) Lunches Served       Mission Ridge
12:00pm – 1:00pm       (ALP & SB) Slalom Awards       Mission Ridge

For Detailed Schedules and other State Winter Games information, please visit the

2020 State Winter Games Webpage
Thank you for registering to volunteer for Special Olympics Washington’s 2020 Winter Games! The Winter Games is the state-wide, championship event for athletes competing in basketball, downhill ski and snowboarding, figure skating, speed skating, cheerleading, snowshoeing and cross country skiing. We will be having over 1000 athletes competing throughout the weekend.

Volunteers like you make these events possible. Opportunities to help are available at every venue whether a sporting location or a special event. Volunteers do not need to be skilled in the sport to help. There are opportunities for all volunteers ages 11 and older and for all ability levels.

Registration is open until February 28th so feel free to circulate this opportunity to friends, family and your community. If you or someone you know has not registered but is interested, please visit our online application to see which positions are available.

Online application: [https://2020wintergames.my-trs.com/](https://2020wintergames.my-trs.com/)

We are looking forward to an amazing event!

For questions or comments, please email volunteers@sowa.org

Special Olympics Washington
Register to volunteer!

Registering to volunteer is easy with our online volunteer application! Volunteers are able to go in, create an account and sign up for the time and location they will be volunteering at.

**Volunteer Application link:** [https://2020wintergames.my-trs.com/](https://2020wintergames.my-trs.com/)

**Changing your schedule and canceling your registration:**

1. Click on Log In on the application link: [https://2020wintergames.my-trs.com/](https://2020wintergames.my-trs.com/)
2. Click on View Schedule
3. Remove the items you can no longer attend and click on Modify Schedule to add new items

**Registering a group:** If you have a group of 7 people or more, please email arider@sowa.org with the list of names and emails along with where you would like to volunteer at.

**Registering on site:** Day of registration is possible though we encourage you to pre-register to make sure we have a job ready for you.

**Circulating the opportunity:** Feel free to circulate the volunteer application with your community! The link is easily shareable via email and social media. Friends, family, coworkers and community members are all welcome.

**Youth Volunteer Policy:** Volunteers must be 11 and older to volunteer. All volunteers under 18 need parent/guardian permission to volunteer and volunteers ages 11-13 need an adult chaperone to volunteer with them. The event is open to the public for spectators so anyone under 11 is encouraged to come view the competitions.

**Volunteer Roles:** Please note that you may be asked to be moved to a role of greatest need during your volunteer shift. This role might be different than what you had originally signed up for.

**Fans in the Stands:** A very important role during our competitions is being a fan in the stands! If you’re not actively busy in a volunteer role we encourage you to join in, cheer on the participants and show your support!

**Verification of Volunteer Hours:** For verification of volunteer hours, please have your form signed at any of our volunteer check in locations or e-mail arider@sowa.org.
Downhill Ski and Snowboarding

Location: Mission Ridge, Wenatchee WA

Mission Ridge (Alpine, Snowboarding) – 7500 Mission Ridge Road, Wenatchee 98801
From the Wenatchee Convention Center: Head SE on N Wenatchee Ave toward First St. Turn right onto Orondo Ave. Continue straight to stay on Orondo Ave. Turn left onto S Chelan Ave. Slight left onto WA-285 S. Continue straight onto S Mission St. Continue onto Squilchuck Rd for approximately 7 miles. Turn right onto Mission Ridge Rd/Wenatchee Mountain Rd. Mission Ridge will be on the left.
Dates: February 28th-March 1st
Check in times/Location:
- Setup Friday February 28th- 8am
- Friday February 28th- 11am, Tent at Base Camp
- Saturday February 29th- 7:30am, Tent at Base Camp
- Sunday March 1- 7:30am, Tent at Base Camp
- Take down March 1- 1pm
Mission Ridge Webpage: [www.missionridge.com](http://www.missionridge.com)

Check-in instructions: Please check in at the volunteer desk at the locations and times listed above. See map for exact location. All volunteers will need to check in for each shift. Check in will close after everyone is signed in and volunteer training will begin at 11:15 Friday and 8:15 Saturday/Sunday. Here volunteers will receive their final roles and job descriptions.

Equipment: Volunteers who have registered to be on the intermediate and advanced ski and snowboarding courses will need to bring their own equipment and be able to ski enough to get onto the courses. The novice course is walkable from base camp but volunteers should still bring equipment if they have it. Equipment is available for rent through Mission Ridge if you do not own ski/snowboards equipment.

Attire: No matter what, dress for the weather! Volunteer roles are all outside and many do not require volunteers to move around. This means you may be cold if you don’t wear the correct attire. Volunteers will be provided with a t-shirt.

Food: Lunches and hospitality will be provided for volunteers and is also available for purchase at Mission Ridge Ka-Wham Café. If you have any dietary restrictions, please be prepared by bringing your lunch. Additionally, if you are going to be on the slopes for the majority of your volunteer shift, it is highly recommended that you bring a portable snack.
Volunteer Roles- Brief Overviews

**Hand Timers (2 per course - bottom of course)**
- Choose a primary and secondary timer (secondary is backup)
- Both primary and secondary timers time each time race but only primary timer’s time is recorded
- Starter will say “Racer Ready 5,4,3,2,1.. GO!......”HUT”"
  - Your signal to begin timing is the “HUT!”
- Stand at the finish line and time the athletes
- Announces minutes and seconds
- Give athlete’s bib number and time to the recorder

**Recorder (bottom of course)**
- Use the forms given to you at registration to record the bib number and time given to you by the timers
- Give the results to the result runners which will be taken to the main results area

**Starters (1 per course)**
- Make sure the athletes know what the race is and what they have to do
- Explain the start commands to the athletes prior to the start of the race
- Use the walkie-talkie to let the timers know who the racer is and the bib #
- Makes sure the timers are ready before starting the race
- Signal the athlete to begin racing by saying the following: **Racer ready, 5,4,3,2,1...GO!**
- Watch the racer through the course and be sure he/she is finished with the course before starting the next racer
- If possible, start the athletes in order from the start list you will receive that morning, but this is not essential

**Gatekeepers**
- Be sure you understand these responsibilities. If you have any questions check with your Chief of Course
- Report to the course on time with equipment ready - skis off and missed gate flag
- Position yourself, off skis, where you can see passage and easily move to gates to check track or make repairs
- You will be responsible to ensure that the athletes have gone through the gates
- Your responsibility begins as the racer leaves the last gate of the previous Gatekeeper and ends as the racer passes through your last gate
Ski Tournament Regulations - Gate Keeper Role

Legal Passage:

- The racer must pass through every gate on the course, and both feet and tips cross the gate line - an imaginary line connecting the bases of the innermost poles of each gate
- Gates may be taken in any direction and in any order as long as both feet and tips cross the gate line
- In the event that the gate poles have been deflected from the vertical, then the feet and tips must pass where the gate pole(s) had been when vertical
- Observe, mark and diagram illegal passes. If the racer misses one of the gates you are in charge of, raise the flag you have been given and be sure to get the attention of the Chief of Course and/or coach
- Be aware of and document all types of faults (disqualifications)
- Observe and document any interference and whether the racer exits the course immediately after the interference

Interference:

- If a racer is hindered, he/she must leave the course and report to the nearest gatekeeper, who enters the circumstances on his/her card
- Gatekeepers cannot grant re-runs - the Chief of Course and event jury must make this decision
- If there is any doubt, always rule in favor of the racer
- Maintain gates and clear course between racers, as needed, but never while a racer is still in the gates
- Replace any gates that may have been knocked down during the run
- Remain in position until released by the Chief of Course
- Turn your gatekeeper cards into the Chief of Course, or Results Runner
- If you have recorded any faults, report to the Chief of Course, and remain available until the matter has been settled
- Assist skiers who fall and cannot recover on their own - only after the 2 minute waiting period
- If there is a question of injury, raise the flag and signal for assistance
- DO NOT CHEER OR SHOUT DIRECTIONS AT THE ATHLETES. You might distract them.
Basketball

Check-In Location: Foothills Middle School
Address: 1410 Maple St, Wenatchee, WA 98801
Dates: February 29th and March 1st
Check-in Time: 8am

Driving directions:

From the Convention Center: Head northwest on N Wenatchee Ave toward 2nd street. Follow this road for 1.2 miles. Turn left onto Maple St. In 0.5 miles the destination will be on the right.

Check-in instructions: Please check-in at Foothills Middle School no later than the time listed above. Once everyone is checked in, volunteers will be assigned a venue and role and go through orientation on their jobs.

Location information: Foothills Middle School is the volunteer and competition hub for our basketball competitions. Because of the size of our event, we are utilizing seven venues across Wenatchee and East Wenatchee. To make sure that each is properly staffed, we will have all volunteers check in at Foothills Middle School and then they will be given directions to their venue. Be prepared to drive to your assigned venue if necessary!

Attire: Please wear comfortable clothing! Volunteers will be inside the whole time and possibly walking around. Volunteers will be provided with a t-shirt.

Food: Lunches and hospitality are provided for all volunteers. If you have any dietary restrictions, please bring your own food and snacks. Bring a water bottle to stay hydrated.

Gyms other than FHS: (directions on next two pages)
Eastmont High School, Eastmont Jr. High School, Sterling Middle School, Clovis Point, Pioneer Middle School, Orchard Middle School, Foothills Middle School.
East & West Wenatchee
Map Overview
Saturday, Feb 29 - Sunday, March 1, 2020

(1) Foothills MS (BB HQ/Awards)
(2) Orchard MS
(3) Pioneer MS
(4) Eastmont JR
(5) Sterling MS
(6) Eastmont HS
(7) Clovis Point (Ind & Team Skills)
Driving Directions to basketball venues from Foothills Middle School:

**Eastmont HS** – 955 3rd St NE, East Wenatchee WA 98802 (14 min. drive)
- Turn left onto Maple St
- Turn right onto N Wenatchee Ave
- Take a slight right turn onto N Miller St
- Turn left onto WA-285
- Turn left onto Grant Rd
- Turn left onto N Hanford Ave
- Destination will be on the left

**Pioneer MS** --- 1620 Russell St, Wenatchee, WA 98801 (10 min. drive)
- Head east on Maple St toward Hepler Dr
- Turn right onto N Wenatchee Ave
- Take a slight right turn onto N Miller St
- Turn left onto Russell St
- Destination will be on the left

**Orchard MS** – 1024 Orchard Ave, Wenatchee, WA 98801 (6 min. drive)
- Head east on Maple St toward Hepler Dr
- Turn right onto N Wenatchee Ave
- Take a slight right turn onto N Miller St
- Turn right onto Orchard Ave
- Destination will be on the right

**Clovis Point Intermediate School** - 1855 4th St SE, East Wenatchee, WA 98802 (18 min. drive)
- Head east on Maple St toward Hepler Dr
- Turn right onto N Wenatchee Ave
- Take a slight right turn onto N Miller St
- Turn left onto WA-285 S/N Chelan Ave, Follow WA-285 S
- Turn left onto 3rd St SE
- 3rd St SE becomes 4th St SE
- Destination will be on the right
Eastmont Jr High- 905 8th St NE, East Wenatchee, WA 98802 (16 min. drive)
Head east on Maple St toward Hepler Dr
Turn right onto N Wenatchee Ave
Take a slight right turn onto N Miller St
Turn left onto WA-285 S/N Chelan Ave, Follow WA-285 S
Use the right 2 lanes to take the WA-28 W ramp to US-2/City Center/9th St/Valley Mall Pkwy
Keep right, follow signs for WA-28 N and merge onto WA-28 W
Turn right onto 9th St NE
Continue onto 8th St NE

Sterling Middle School- 600 N James Ave, East Wenatchee, WA 98802 (17 min. Drive)
Head east on Maple St toward Hepler Dr
Turn right onto N Wenatchee Ave
Take a slight right turn onto N Miller St
Turn left onto WA-285 S/N Chelan Ave, Follow WA-285 S
Use the left 2 lanes to turn left onto Grant Rd
Continue straight to stay on Grant Rd
Turn left onto N James Ave
Destination will be on the left
Skating

Location: Town Toyota Center Ice Rink
Address: 1300 Walla Walla Ave, Wenatchee, WA 98801
Dates: February 29th, 2020
Check-in Times: 7:45am, 12:00pm for Figure Skating Judges

Driving directions:
From Seattle: Take I-90 E to Cle Elum. Take exit 85 for WA-970 N toward Wenatchee. Turn left onto WA-10/WA-970. After 0.4 miles, turn right to stay on WA-10/WA-970. After approximately 10 miles, continue onto US-97 N. Merge onto US-2 E/US-97 N via the ramp to Wenatchee. After approximately 15 miles, continue straight onto N Wenatchee Ave. Turn left onto Hawley St. Continue onto N Miller St. Turn left onto Walla Walla Ave. The Town Toyota Center will be on the right.
From Everett: Take US-2 E into Wenatchee. Continue straight onto N Wenatchee Ave. Turn left onto Hawley St. Continue onto N Miller St. Turn left onto Walla Walla Ave. The Town Toyota Center will be on the right.
From the East: Take US-2 W into Wenatchee. Turn right onto N Wenatchee Ave. Turn left onto Hawley St. Continue onto N Miller St. Turn left onto Walla Walla Ave. The Town Toyota Center will be on the right.

Check-in Instructions: Follow volunteer check in signs to the volunteer check-in table/lounge. Volunteers will be trained in the roles the morning of the event. Depending on volunteer availability volunteer roles may be reassigned.

Attire: Wear comfortable and warm clothes. If you have skates, please bring them so that you can help on the ice. Volunteers will be provided with a t-shirt.

Food: Lunches will be available for volunteers. Please bring your own food if you have any dietary restrictions.

Skating competition will take place in circled section on map:
Cross Country Skiing - *CANCELLED*!

Unfortunately due to a lack of snow in the Wenatchee area, and a lack of alternative venues; this year’s cross country skiing event has been cancelled. We would still love to have you join us as a volunteer at one of our other competitions! If you would like to change your role, either log back into your account at https://2020wintergames.my-trs.com/ or e-mail arider@sowa.org. We apologize for the inconvenience.
Opening Ceremony

**Location:** Town Toyota Center  
**Address:** 1300 Walla Walla Ave, Wenatchee, WA 98801  
**Dates:** February 28th, 2020  
**Check-in Times:**  
Volunteer Check-in volunteers: 4:00pm  
Performance Station volunteers: 4:30pm  
Staging/Seating volunteers: 5:00pm

**Check in instructions:** Volunteers will enter through the main entrance of Town Toyota center and check in at the check in desks directly inside. Follow signs to volunteer check-in. After check—in volunteers will be assigned specific roles and receive training for that role then.

**Attire:** Please wear comfortable clothing! Volunteers will be interacting with athletes and walking around the venue. The Opening Ceremony is a fun and somewhat formal event so please wear jeans or other nice pants. Volunteers will be provided with a t-shirt.

**Food:** Food is not provided at this event so please pack something to eat and bring a water bottle.
Olympic Town

**Location:** Wenatchee Convention Center, Lower Level
**Address:** 121 N Wenatchee Ave, Wenatchee, WA 98801
**Dates:** February 29th, 2020
**Check-in Times:**
- Activity Station volunteer - 3:45pm

**Driving directions:** Head SE on Walla Walla Ave toward Walla Walla Point Park. Turn right onto 9th St E/Walla Walla Ave. Turn left onto N Wenatchee Ave. The Wenatchee Convention Center will be on the left after approximately 0.7 miles. The Wenatchee Convention Center is connected to the Coast Hotel via Sky Bridge.

**Check-in instructions:** Volunteers will check in at the volunteer check in desk directly inside the back entrance to the Convention Center- located on the side near the parking lot facing the train tracks. Volunteers will be assigned specific stations directly after check-in and receive training then.

**Attire:** Please dress comfortably! Volunteers will be provided with a t-shirt.

**Food:** Will be provided for Olympic Town volunteers.

Victory Dance

**Location:** Wenatchee Convention, Lower Level
**Address:** 121 N Wenatchee Ave, Wenatchee, WA 98801
**Dates:** February 29th, 2020
**Check-in Time:** 6:45pm
**Decoration team:** 3:30pm February 28th, 10am February 29th.

**Check-in Instructions:** Please check-in at the volunteer check in desk located on the lower level of the Wenatchee Convention Center. Enter through the back entrance located on the side near the parking lot facing the train tracks. Volunteers will be assigned specific stations directly after check-in and receive training then.

**Attire:** Dress comfortably and be ready to (possibly) dance!

**Food:** Food will not be provided at this event. Please bring a snack if you need one.
Wenatchee Convention Center
Map Overview
Saturday, February 29, 2020
121 N Wenatchee Ave, Wenatchee, WA 98801

(1) Dinner  (3) Athlete/Family Lounge
(2) Movie Room  (4) Volunteer Room
(5) Dance

Lower Level

Souvenirs
Check-in
Medical
Victory D&D

Wenatchee Convention Center
Map Overview
Saturday, February 29, 2020
121 N Wenatchee Ave, Wenatchee, WA 98801

(1) Olympic Town          (2) Healthy Athletes

Upper Level

[Map of Wenatchee Convention Center showing play areas and medical location]
Training and Orientation

Training and orientation for volunteer roles will take place at all venues directly after volunteer check-in.

If this is your first time volunteering with Special Olympics Washington, please take a moment to watch our General Orientation video: https://www.youtube.com/watch?v=hZhrc4gvDYc

For training specific to basketball please visit: https://www.youtube.com/watch?v=jMj4t9iZV_4.

For more information about Special Olympics Washington, please visit our web page!

http://specialolympicswashington.org/about/

Volunteer Code of Conduct

While volunteering, individuals are expected to follow the volunteer code of conduct. Individuals who do not uphold the code of conduct can be subject to a warning and/or dismissal from the event.

As a Special Olympics volunteer, I agree that while serving as a volunteer, I will:

Provide for the general welfare, health and safety of all Special Olympics athletes and volunteers.

Dress and act in an appropriate manner at all times.

Follow the established rules and guidelines of Special Olympics and/or any agency involved with Special Olympics.

Report any emergencies to the appropriate authorities after first taking immediate action to ensure the health and safety of the participants.

Abstain from the consumption or use of all alcohol, tobacco products and illegal substances while involved with any Special Olympics event, competition or training school.

Not engage in any inappropriate contact or relationship with athletes, volunteers or other participants of Special Olympics.