



Managing Athlete Registration (Self)

Existing Portal User

1. Return to the SOWA Registration Portal & bookmark portals.specialolympics.org
 - Click the **RED SIGN IN BUTTON** on on the Special Olympics Portal home page.
 - Use the same email you have used to participate in Special Olympics in the past.
2. Click on the Athlete Checklist button and update any required forms. 
3. Let your Coach or Program Coordinator know that your paperwork is complete.

New Portal User

1. Create a profile on the Registration Portal & bookmark portals.specialolympics.org
 - Click the **RED CREATE AN ACCOUNT BUTTON**
 - Enter your preferred email address.
 - Click **SEND VERIFICATION CODE BUTTON**
 - Visit your email inbox (email from “Microsoft on behalf of Special Olympics B2C Production”)
 - and copy the code .
 - Enter verification code into the box.
2. For your role, select **“I want to be an Athlete”**
3. Follow the prompts, enter in your personal information, and enter the Register Zone.
4. Click on the Athletes Checklist button to confirm you’ve completed all the requirements. 
5. Reach out to portalsupport@sowa.org so we can connect you with a program.

CONTACT

Please email PortalSupport@sowa.org

