

2019 Summer Games



August 16th-18th

**Everett Community College, Kasch Park, Boeing Fields, Battle Creek
Golf Course**

Volunteer Manual





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Dear Special Olympics Washington Volunteer,

Thank you for volunteering with Special Olympics Washington for our 2019 Summer Games. The Summer Games is the championship event for athletes from across the state in softball, bocce and golf. This culminating event will be marked with celebration in the form of our Opening Ceremony, Olympic Towns, Victory Dance and more throughout the weekend. We are very excited for the event and hope you are too!

We have created this resource for you to reference throughout the weekend. In this document you will find schedules, volunteer check-in instructions, details for each volunteer venue and more.

Access your personal schedule by logging into your volunteer account through the registration portal here: <https://2019statesummernames.my-trs.com/> . You will be able to edit your profile information, change your schedule and cancel your registration all through this system.

Please let us know if you have any questions by emailing volunteers@sowa.org.

Sincerely,

Special Olympics Washington



VENUE SCHEDULES AND VOLUNTEER INFORMATION

Softball: Kasch Park

Address: 8811 Airport Rd Everett WA 98204

August 17th and 18th

Check in time:

August 17th:

- Volunteer Check-In – 7:00am
- Scorekeepers – 7:30am Morning Shift, 12:00pm Afternoon Shift
- Wellness Station – 8:00am Morning Shift, 12:00pm Afternoon Shift
- Individual Skills - 8:15am
- Lunch Distribution – 10:30am
- Awards – 10:30am Morning Shift, 1:30pm Afternoon Shift

August 18th:

- Volunteer Check-In – 7:00am
- Scorekeepers – 7:30am Morning Shift, 11:30am Afternoon Shift
- Awards – 9:30am Morning Shift, 12:30pm Afternoon Shift
- Lunch Distribution – 10:30am

What to Wear:

Please wear comfortable clothing and shoes. It will be warm so dress appropriately for the weather. You will be given a Volunteer T-Shirt and Credential when you check-in. Please wear both while you are volunteering.

Food:

All Day volunteers will be provided with a complimentary lunch, however should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the day. There is also a cash concession stand for volunteers to purchase snacks.



Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you need to use an e-mail, please use arider@sowa.org.

Additional Volunteers:

If you have family or friends that want to volunteer but didn't get signed up, just bring them with you!

Upon arrival at Kasch Park

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All volunteers must sign in and pick up a name tag and volunteer shirt at the Volunteer Check-in Tent by the softball fields. There will be a brief training in your role after you check-in.

Some items to help you enjoy your day:

- Be sure to wear something you will be comfortable in. Be sure to check the weather ahead of time to see if you need to bring a jacket.
- Bring a water bottle to keep yourself hydrated.
- Wear comfortable shoes, as you will be on your feet a lot.





Softball: Boeing Fields

Address: 6400 36th Ave W Everett, WA 982203

August 17th and 18th

Check in time:

August 17th:

- Volunteer Check-In – 6:45am
- Scorekeepers – 7:30am Morning Shift, 12pm Afternoon Shift
- Wellness Station – 8am Morning Shift, 12pm Afternoon Shift
- Results Inputting – 10:00am Morning Shift, 1:00pm Afternoon Shift
- Lunch Distribution – 10:30am

August 18th:

- Volunteer Check-In – 6:45am
- Scorekeepers – 7:30am Morning Shift, 11:30am Afternoon Shift
- Lunch Distribution – 10:30am
- Results Inputting – 10am Morning Shift, 1pm Afternoon Shift

What to Wear:

Please wear comfortable clothing and shoes. It will be warm so dress appropriately for the weather. You will be given a Volunteer T-Shirt and Credential when you check-in. Please wear both while you are volunteering.

Food:

All Day volunteers will be provided with a complimentary lunch, however, should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the day.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form, the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org



Upon arrival at Boeing Fields

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All Volunteers will check in at the volunteer tent located between the Softball Fields and receive the Volunteer Credential and T-Shirt. There will be a brief training in your role after you check-in.

Some items to help you enjoy your day:

- Be sure to wear something you will be comfortable in. Be sure to check the weather ahead of time to see if you need to bring a jacket.
- Bring a water bottle to keep yourself hydrated.
- Wear comfortable shoes, as you will be on your feet a lot.





Bocce: Kasch Park

Address: 8811 Airport Rd Everett, WA 98204

August 17th & 18th

Check in time:

August 16th:

- Set-Up Volunteers - 9:00am

August 17th:

- General Volunteers – 7:30am Morning Shift, 12:00pm Afternoon Shift
- Wellness Station – 8:00am Morning Shift, 12:00pm Afternoon Shift

August 18th:

- General Volunteers – 8:00am Morning Shift, 11:00am Afternoon Shift
- Take Down – 2:30pm

What to Wear:

Please wear your Volunteer T-shirt and credential. You will receive a new volunteer shirt when you check in. Wear comfortable clothing and shoes. You will be on your feet most of the day! If it is hot, make sure to bring sunscreen and a hat.

Food:

All Day volunteers will be provided with a complimentary lunch, however, should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the day. There is also a cash-only concession stand for volunteers to purchase snacks.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org



Upon arrival at Kasch Park

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All Volunteers will check in at the volunteer tent located at the entrance to the Softball Fields and receive their Volunteer Credential and T-Shirt. Follow signs to Volunteer Check-In. There will be a brief training in your role after you check-in.

Some items to help you enjoy your day:

- Be sure to wear something you will be comfortable in. Check the weather ahead of time to see if you need to bring a jacket.
- Bring a water bottle to keep yourself hydrated.
- Wear comfortable shoes, as you will be on your feet a lot.





Golf: Battle Creek Golf Course

Address: 6505, 6006 Meridian Ave N Tulalip, WA 98271

August 17th

Check in time:

August 17th:

- Volunteer Check-In – 6:00am
- Individual Skills – 8:15am
- Scorekeepers – 6:15am
- Wellness Station – 8am Morning Shift, 12pm Afternoon Shift

What to Wear:

Please wear your Volunteer T-shirt and credential. We will have new volunteer shirts available on site. Wear comfortable clothing and shoes. Be sure to bring sunscreen and a hat. It will be hot!

Food:

All Day volunteers will be provided with a complimentary lunch, however, should you have dietary preferences or allergies, please feel free to bring your own food. A concession stand will be available at Battle Creek Golf Course to purchase food. Please bring your own water bottle. There will be drinking fountains available to refill your bottle.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org

Upon arrival at Battle Creek Golf Course

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All Volunteers will check in at the volunteer tent located on the west side of the Club House and receive their Volunteer Credential and T-Shirt. Follow signs to Volunteer Check-In. There will be a brief training in your role after you check-in.



Young Athletes: Kasch Park

Address: 8811 Airport Rd Everett, WA 98204

August 17th

Check in time: 9:00am **Check Out:** 12:30pm



What to Wear:

Please wear your Volunteer T-shirt and credential. You will receive a new volunteer shirt when you check in. Wear comfortable clothing and shoes. You will be on your feet most of the day! If it is hot, make sure to bring sunscreen and a hat.

Food:

Please bring your own snacks and food. Water will be available throughout the day. There is also a cash-only concession stand for volunteers to purchase snacks.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org

Upon arrival at Kasch Park

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All Volunteers will check in at the volunteer tent located at the entrance to the Softball Fields and receive their Volunteer Credential and T-Shirt. Follow signs to Volunteer Check-In. There will be a brief training in your role after you check-in.



Olympic Town: Kasch Park

Address: 8811 Airport Rd Everett, WA 98204

August 17th & 18th

Check in time:

August 17th:

- General Volunteers – 9:30am Morning Shift, 12:15pm Afternoon Shift

August 18th:

- General Volunteers – 9:30am

What to Wear:

Please wear your Volunteer T-shirt and credential. You will receive a new volunteer shirt when you check in. Wear comfortable clothing and shoes. You will be on your feet most of the day! If it is hot, make sure to bring sunscreen and a hat.

Food:

All Day volunteers will be provided with a complimentary lunch, however, should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the day. There is also a cash-only concession stand for volunteers to purchase snacks.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org

Upon arrival at Kasch Park

PARKING: Parking is limited so carpooling is highly recommended. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: All Volunteers will check in at the volunteer tent located on the west side of the Club House and receive their Volunteer Credential and T-Shirt. Follow signs to Check-In. There will be a brief training in your role after you check-in.



Opening Ceremonies: Everett Community College, Walt Price Fitness Center

Address: 2000 Tower St Everett, WA 98201

August 16th

Check in time:

August 16th:

- General Volunteers – 5pm
- Staging Volunteers – 5pm
- Performance Station – 4:30pm



What to Wear:

Please wear your Volunteer T-shirt and credential. This will allow you access to the main floor during Opening Ceremonies. Wear comfortable clothing and shoes. You will be on your feet most of the evening!

Food:

Volunteers will be provided with a complimentary dinner, however, should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the event.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org



Upon arrival at Everett Community College

PARKING: The parking lots located on the Everett Community College are open to all volunteers to park for free. There is no designated parking lot for you to park in. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: Volunteers will check in at the volunteer check-in table directly outside the fitness center on the EVCC campus. Please see the map on page [22](#). Follow signs for volunteer check-in. Volunteer orientation will take place directly after volunteers check-in. You will be given a Volunteer T-Shirt and credential when you check-in.

Some items to help you enjoy your day:

- Be sure to wear something you will be comfortable in. The Gym can be very warm during Opening Ceremonies, so we recommend wearing layers.
- Bring a water bottle to keep yourself hydrated.
- Wear comfortable shoes, as you will be on your feet a lot.



Victory Dinner and Dance: Everett Community College, Walt Price Fitness Center

Victory Dinner

Location: Everett Community College Fitness Center

Date: August 17

Check in time: 4:30pm

Check in instructions: Check in at the volunteer check in desk located right outside the Fitness Center.

Victory Dance

Location: Everett Community College Fitness Center

Date: August 17

Check in time: 6:30pm

Check in instructions: Check in at the volunteer check in desk located right outside the Fitness Center.

What to Wear:

Please wear your Volunteer T-shirt and credential. Wear comfortable clothing and shoes. You will be on your feet most of the evening!

Food:

Volunteers will be provided with a complimentary dinner, however, should you have dietary preferences or allergies, please feel free to bring your own food. Water will be available throughout the event.

Community Service:

Signed Proof of Community Service forms are available at the Volunteer Check-In Table. If you have your own form the Volunteer Coordinator on-site will sign them for you. If you require electronic confirmation, please send it to arider@sowa.org



Upon arrival at Everett Community College

PARKING: The parking lots located on the Everett Community College are open to all volunteers to park for free. Please leave the closer parking spots open for athletes and their families.

VOLUNTEER CHECK-IN: Volunteers will check in at the volunteer check-in table directly outside the fitness center on the EVCC campus. See the map on page [22](#). Follow signs for volunteer check-in. Volunteer orientation will take place directly after volunteers check-in. You will be given a Volunteer T-Shirt and credential when you check-in.

Some items to help you enjoy your day:

- Be sure to wear something you will be comfortable in. The Gym can be very warm during the dance, so we recommend wearing layers.
- Bring a water bottle to keep yourself hydrated.
- Wear comfortable shoes, as you will be on your feet a lot.





Healthy Athletes

Liberty Hall - Everett Community College

Saturday – August 17th 2019

- **Set-Up Volunteers Check-in: 1:00pm Check-Out: 3:00pm**
- **Sports Bra Distribution Check-in: 3:00pm Check-Out: 9:30pm**
- **Healthy Athletes Check-in: 4:00pm Check-Out: 9:30pm**



Check-in Instructions:

Volunteers will check in at the volunteer check-in desk in the lobby of Liberty Hall. Follow signs for Healthy Athletes. Volunteers can enter through parking lot or lawn entrance.

Parking:

The parking lots located on the Everett Community College are open to all volunteers to park for free. Please leave the closer parking spots open for athletes and their families.

What to Wear:

All volunteers will be provided with a white volunteer t-shirt. (Opening Eyes shirts are black & blue) Please wear professional pants and comfortable shoes - you will be on your feet a lot!

Food and Hospitality:

Volunteers will be provided with a complimentary meal and break during the screening, However, should you have dietary preferences or allergies, please feel free to bring your own food. Please bring your own refillable water bottle.

Expectations:

Volunteers are expected to stay through the conclusion of the screening and to assist with tear- down, packing up equipment and resetting classrooms rooms, until 9:30pm. If you are bringing a youth volunteer (11 years or younger) please supervise them for the entire screening.

Important Contact information:

Healthy Athletes Manager / Della Norton / dnorton@sowa.org / 206-293-7611

FUNfitness Clinical Director / Pam Rock / pamela.j.rock@kp.org

Health Promotion Clinical Director / Susanna Block / susannabb@yahoo.com Healthy

Hearing Clinical Director / Mihwa Kim / mihwa@uw.edu

Special Smiles Clinical Director / Travis Nelson / tmnelson@uw.edu

Special Smiles Clinical Director / Donna Quinby / drquinby@eastsidepediatricdental.com Strong Minds

Clinical Director / Megan Gary / Megan.c.gary@kp.org

Opening Eyes Clinical Director / Katie Hash / katiehash1@gmail.com



Healthy Athletes - General Volunteers

Thank you for volunteering for Healthy Athletes at Summer Games! Healthy Athletes is a Special Olympics program that provides free health examinations in a fun, welcoming environment that removes the anxiety and trepidation people with intellectual disabilities often experience when faced with a visit to a medical professional. As a general volunteer you will be assisting with athlete check-in on tablets, escorting athletes from check-in to various disciplines, giveaway tables and data entry at our screening and education stations. Click on the descriptions below to learn more about the screenings.

You will receive specific instructions for your volunteer role upon check-in!



FUNFitness is the physical therapy component of Healthy Athletes. Designed to assess and improve an athlete's flexibility, functional strength, aerobic capacity and balance. These screenings also educate participants, families and coaches.



Healthy Hearing increases access to care for SOWA athletes by providing free hearing screenings and other medical services, including ear wax removal, swim molds, hearing aid maintenance and minor repairs.



Health Promotion uses health screenings, interactive educational tools and displays, motivational literature and demonstrations to heighten the awareness of athletes, reinforcing the need to improve and maintain an enhanced level of wellness and self-care. It also provides screening for BMI, blood pressure, and bone density.



Opening Eyes increases athletes' access to care by providing free eye assessments, prescription eyewear, sunglasses and sports goggles. At the end of the 12-step visual exam, a decision is made if new glasses may be helpful. Through the generosity of our corporate sponsors Essilor (lenses) and Safilo (frames), athletes choose from a selection of free eyewear or plano sunglasses.



Special Smiles provides comprehensive oral health care information, including free dental screenings and instruction on correct brushing and flossing techniques to participating Special Olympics athletes. This also includes issuing preventative supplies like toothpaste and toothbrushes and fluoride varnish.



Strong Minds helps athletes develop active strategies for maintaining emotional wellness under stress, such as: thinking positive thoughts, releasing stress and connecting with others. Athletes learn about and try a few different active coping strategies and identify the strategies they like best. Volunteers provide them with visual reminders to use these tools in competition and in daily life.



Healthy Athletes - Online Trainings

Click on the hyperlinked bullets below to view important videos, tutorials and resources applicable to your volunteer role.

FUNFitness Volunteers

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Healthy Athlete System Data Entry Tutorial](#)
- [Screening Form](#)

Healthy Hearing Volunteers

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Healthy Hearing Orientation Video](#)
- [Healthy Athlete System Data Entry Tutorial](#)
- [Screening Form](#)

Health Promotion Volunteers

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Health Promotion Orientation Video](#)
- [Healthy Athlete System Data Entry Tutorial](#)
- [Screening Form](#)

Opening Eyes Volunteers

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Opening Eyes Orientation Video](#)
- [Healthy Athlete System Data Entry Tutorial](#)
- [Screening Form](#)

Special Smiles

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Special Smiles Orientation Video](#)
- [Healthy Athlete System Data Entry Tutorial](#)
- [Screening Form](#)

Strong Minds

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Screening Form](#)

General Volunteers

- [General Special Olympics Health Overview](#)
- [SOWA Volunteer Orientation](#)
- [Healthy Athletes System Data Entry Tutorial](#)



Medical Information

Medical services will be available on competition days at Kasch Park, Boeing Field and Battle Creek Golf Course, as well as at OC and the Dinner/Dance.

- If you have a medical emergency, please call 911.

Emergency Numbers:

24 hr. SOWA Medical Team: 425-876-6844 or 206-681-9370

Life Threatening Emergency: dial 911

Special Olympics Medical Services

Sunscreen and Hydration

It is important to bring special **Sports Sunscreen**. Ordinary sunscreen can be carried by the sweat into the eyes, causing eye irritation and discomfort. The weather will be hot, so please be prepared.

There will be water refill stations at all venues. Please make sure to bring your own water bottles to refill to make sure you are staying hydrated. You can also visit the Wellness Station at each venue for sunscreen, healthy snacks, and a refill station.

Contingency Plan

In the event of an unexpected, but dangerous situation please retreat to the nearest sheltered location until instructed otherwise. Be sure to always be aware of your surroundings and nearest sheltered areas in case of an emergency situation. Always have an evacuation plan in mind. Each venue location has emergency and contingent plan information that they will execute if need be.



Driving/Parking Information

Kasch Park

Address: 8811 Airport Rd, Everett, WA 98204

Head southwest on I-5 South

Take exit 186 for WA-96 E/128th St SW

Turn right on 128th St SW

Continue on to Airport Rd.

Turn right on to Kasch Park Rd.

Turn Left

Turn Right, Kasch Park will be on the left

See Map below:

Volunteer Check-In is located at Dot 9





Boeing Everett Fields

Address: 6400 36th Ave W, Everett, WA 98204

Take exit 189 for WA 527 toward Everett Mall Way/WA-99

Keep left, follow signs for WA-526W and merge on to WA-526 W

Use the right two lanes to take the Seaway Blvd exit

Follow Seaway Blvd to 36th Ave W

See Map below:

Volunteer Check-In is located at Dot 5





Everett Community College

Address: 2206 Tower St, Everett, WA 98201

- From I-5 take exit 195 for Marine View Drive
- Turn left onto E Marine View Dr.
- Turn left onto 16th St.
- Turn right onto Broadway
- Turn left and the destination will be on your left.

See Map below:



Parking

PARKING ON CAMPUS IS BY EVCC PERMIT ONLY. DAILY PERMITS ARE AVAILABLE AT THE CASHIERS OFFICE OR AT DESIGNATED PAY & PARK STATIONS.

- STUDENT PARKING
- STAFF PARKING
- STAFF/STUDENT PARKING
- DISABILITY PARKING
- PAY VISITOR PARKING
- CARPOOL PARKING
- HYBRID PARKING
- ELECTRIC CHARGING STATION
- ☆ GENDER-NEUTRAL RESTROOMS
- ♿ ADA RESTROOMS AVAILABLE INSIDE
- ⚠ NOT AN ADA ACCESSIBLE ROUTE
- ! EMERGENCY ASSEMBLY AREA
- P PAY & PARK MACHINE

Where to Park

Need a parking spot? This map highlights the various parking areas on campus. All parking on campus requires a permit. Special event guest passes can be mailed to you by certain EvCC departments. For more information about permits, go to EverettCC.edu/Parking

Visiting?

Short-term parking (2 hours or less) is available in Lot B. A permit may be purchased from the Pay & Park machines located in Lot B. An all-day pass may be purchased from the Pay & Park machines located in Lot J (Tower Street) and Lot E (10th Street). The Pay & Park machines in these lots use exact change, coins or dollar bills. The all-day pass allows visitors to park in all unmarked (student) stalls. Parking can also be purchased from the Cashiers Office located in Parks Student Union.

Buildings

AMT	ADVANCED MANUFACTURING TRAINING & EDUCATION CENTER	20	LMC	LIBRARY/MEDIA CENTER	4
BAK	BAKER HALL	6	MON	MONTE CRISTO HALL	9
ELC	EARLY LEARNING CENTER	19	NBI	NIPPON BUSINESS INSTITUTE JAPANESE CULTURAL CENTER	1
FAC	FACILITIES/MAINTENANCE	11	OLY	OLYMPUS HALL	3
FIT	WALT PRICE STUDENT FITNESS CENTER	18	PSU	PARKS STUDENT UNION	5
GLA	GLACIER HALL	10	RAI	RAINIER HALL	2
GWH	GRAY WOLF HALL	7	SHK	SHUKSAN HALL	14
IND	INDEX HALL	12	CDR	STUDENT HOUSING CEDAR HALL	15
JKC	HENRY M. JACKSON CONFERENCE CENTER	8	MVH	STUDENT HOUSING MOUNTAIN VIEW	21
LBH	LIBERTY HALL	16	WHI	WHITEHORSE HALL	13

Quick Find

ADMISSION/REGISTRATION	5
BOOKSTORE	4
CASHIER	5
FINANCIAL AID	5
HUMAN RESOURCES	3
LIBRARY/MEDIA	4
PRESIDENTS OFFICE	3
COMMUNITY HEALTH CENTER	17
TESTING CENTER	10

FOR CAMPUS SAFETY CALL : 425-388-9990



Everett Community College does not discriminate on the basis of race, color, religious belief, sex, marital status, sexual orientation, gender identity or expression, national or ethnic origin, disability, genetic information, veteran status or age.



Battle Creek Golf Course

Address: 6006 Meridian Ave N, Tulalip, WA 98271

From I-5 take exit 199 for State Route 528 E Toward Marysville

Take Marine Dr. NE/ Tulalip Rd to Meridian Ave N in Shaker Church

Turn left onto WA-528 W/4th St.

Continue straight onto Marine Dr NE/Tulalip Rd.

At the traffic circle, continue straight to stay on Marine Dr. NE/Tulalip Rd.

Turn right onto Meridian Ave N

See Map below:

Volunteer Check-In is located at Dot 1

Battle Creek Golf Course

(6505, 6006 Meridian Ave N, Tulalip, WA 98271)

- (1) Volunteer & Team Check-in
/Information/Lunch Distribution/
First Aid
- (2) Restrooms
- (3) Short & Long Putt
- (4) Iron & Wood Shot
- (5) Chip & Pitch Shot
- (6) Awards
- (7) Bus Parking
- (8) General Parking
- (9) Wellness Station/Sun Safety (Also at
10th Tee)





VOLUNTEER INFORMATION

Volunteers play a vital role in the success of Summer Games – thousands of dedicated and enthusiastic persons are needed in the days before, during and after games weekend. Whether you are volunteering with your co-workers, your family members and friends, or if you're here on your own, THANK YOU!

Below is important information that you will need to know so your volunteer experience is an enjoyable one:

Registration – if you haven't already, please register online at:

<https://2019statesummergegames.my-trs.com/>

We are still in need of many more volunteers in order to make this a successful state games. Be sure to invite your friends and family to sign up today. You can also just have them come with you and volunteer for a position on site!

Volunteer Assignment

When you register to volunteer, your information will be forwarded to the venue manager or volunteer coordinator for that competition or activity. Volunteer training will take place directly after volunteer check-in. If necessary, volunteer roles may be reassigned day of.

Checking-In

Details as to where you will need to check-in upon arrival are listed under the Venue's Information in this handbook. Venues will have a table or booth marked "Volunteer Check-in". Follow the signs to direct you to Volunteer Check-in. Please allow a few extra minutes prior to the start of your shift to sign in and confirm your assignment. You will receive a brief training for your role after you check-in.

SOWA Volunteer T-Shirts

We are excited to be able to offer our volunteers a free t-shirt as a way to say "thank you"! If you registered prior to Sunday, August 11th and provided us with your size, we will have it for you when you check in. If you registered after August 11th, we cannot guarantee that we will have the size you requested. Those that arrive early are also more likely to receive their shirts.

Clothing – Please be prepared for all weather situations, wear layers if needed. Also, don't forget the sunscreen AND the comfortable shoes!



VOLUNTEER TRAINING MATERIALS

Volunteer training for specific roles will take place after all volunteers check-in at the event. In the meantime, please review the following information to learn more about Special Olympics Washington and how to best interact with athletes.

Disability Awareness:

- 1) **Be Age Appropriate:** Treat adults as adults. Be aware of your tone, eye contact, physical interactions, etc.
 - a. Tone- Would you speak to any other same age peer in the same tone? If not, adjust.
 - b. Eye Contact - if someone uses a translator or has a helper/teacher/guardian, address the person and look at them instead of the translator or helper
 - c. Physical Interaction- would you pat another same age peer on the head? If not, adjust.
 - d. Introductions- Would you introduce another friend as your "buddy" or refer to him as that "little guy"?
- 2) **Extend the Dignity of Risk:**
 - a. Offer help, don't assume.
 - b. Ask for clarification if you don't understand speech.
 - c. Share your feelings if someone says or does something inappropriate.
- 3) **Use People First Language:** Our language impacts how we think and interact.
 - a. For example, "Sandy, a woman with a disability" versus "The disabled woman named Sandy". "Jonah, who has Autism" versus "The autistic boy Jonah." However, follow the person's lead and listen to how they describe themselves for the best terminology.



VOLUNTEER CODE OF CONDUCT-

By signing our terms and conditions, you are also agreeing to the code of conduct:

As a Special Olympics volunteer, I agree that while serving as a volunteer, I will:

- Provide for the general welfare, health and safety of all Special Olympics athletes and volunteers.
- Dress and act in an appropriate manner at all times.
- Follow the established rules and guidelines of Special Olympics and/or any agency involved with Special Olympics.
- Report any emergencies to the appropriate authorities after first taking immediate action to ensure the health and safety of the participants.
- Abstain from the consumption or use of all alcohol, tobacco products and illegal substances while involved with any Special Olympics event, competition or training school.
- Not engage in any inappropriate contact or relationship with athletes, volunteers or other participants of Special Olympics

VOLUNTEER TERMS AND CONDITIONS-

Before volunteering, you must read and sign our Terms and Conditions

APPLICANT DISCLOSURE FORM PURSUANT TO CHAPTER 486 – LAWS OF 1987

Pursuant to RCW 9A.73.085, I certify under penalty of perjury under the laws of the state of Washington that I have never been convicted of any crimes against persons as defined in Section I of Chapter 486, laws of 1987, and listed as follows: aggravated murder, first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; first, second, or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first, second, or third degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment.

RELEASE: I give my permission to use my likeness, name, voice, or words in either television, radio, film, newspapers, magazines or other media, or in any form for the purpose of advertising or communicating the purposes and activities of Special Olympics Washington.